

# *ILS Languages*

6d Highland Road, Bromley. Kent. BR1 4AD England

Tel: 020 8466 1073 Fax: 070 9288 78834 Mobil: 07939 543270

Internet: <http://www.ils-languages.com>

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## *Language Training - Educational Home Placements*

Dear Parents,

As part of learning a foreign language, we encourage our students to spend some time abroad to experience the culture and to practise their knowledge in a real situation.

I also would like to draw to your attention that the placements are aimed to bring confidence and better results at exam periods.

Therefore, will you please find attached details of our placements and be reassured of the care and concern we will give to the paying-guest family selection and our student's safety.

Looking forward to meet you and answer any questions you may have, I remain

Yours faithfully,

**F. Massey**

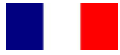
e-mail: [mail@ils-languages.com](mailto:mail@ils-languages.com)

# *I L S Languages*

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## *Language Tuition - Educational - Work Placements & Au Pairs*



### Paying Guest

A paying guest is a person who is staying in a family who wishes to work, study, or visit and has a full immersion of the target language.

The board consists of a single room with a bed, wardrobe, and a table or desk. Meals are provided (breakfast and evening meals) packed lunch (if required), laundry is taken care of by the family. The person is independent (according to age) but is expected to fit within the family. Language tuition can be arranged in or around the location of the stay, generally this is one-to-one tuition by a native tutor. Please give us specific requirement for the tuition: E.g. 1-2 hours per day to intensive courses, business etc.

The transport is included in the price and the person needs to be covered with travel/cancellation insurance, accidental damage and theft during his/her stay in the family, European Health Insurance Card - EHIC (photo copies are required together with photo copy of passport before departure) and a letter of authorisation to leave the UK and to return. A close link is maintained between the families and the organiser as they are all interviewed and visited beforehand.

### Price List:

**Price:** Full board for 1 week in a French family £325.00  
Half Term & Summer Holidays

All fees remaining for Paying Guests are payable 4 week before departure.

Payments by cheque made to: **I L S Languages**

Sent to address above or by direct bank debit to: Santander Bank PO Box 10102  
21, Prescot Street London E1 8TN  
Sort code: & Account No. On application

A deposit of £125.00 is required as the initial booking fee if the departure date is over 4 weeks away. If under 4 weeks; full payment is required.

**Cancellation:** In case of cancellation by the student 50% of the deposit/payment will be given. After the departure date no refund will be given. If I L S cancels the stay, a full refund will be given. We advise our students to take cancellation/travel insurance. Return of the student before the official return date will be at the student's expense.

**N.B. Any further stay with a present family can only be rebooked through I L S Languages**

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## APPLICATION FOR PAYING GUEST

Name..... Surname.....

Address.....  
.....

Name of paying guest student if under 18.....

Telephone..... Mobile .....

Date of Birth/Age range..... E Mail.....

Name & Address & telephone No. in case of an emergency (if different from above)  
.....  
.....

Smoker / Non Smoker                      Driver / Non Driver

Occupation Father:.....

Occupation Mother:.....

Length of stay: from..... To.....

1 week    2 weeks    6 weeks    8 weeks    others .....

Level of language studies.....

Hobbies.....

Signature:..... Date:.....

**No application can be considered without a deposit and completed application form.**  
**N.B. Any further stay with a present family can only be rebooked through I L S Languages**